



CIGRE-UK Next Generation Network (NGN)

Steering Committee Teleconference Minutes 09 February 2015

A MEETING INFORMATION

- Location: teleconference
- Time: Monday 9th February, 21:00 – 23:00hrs
- Countries Represented: Australia, Britain, Canada, Germany, France, Russia, United States, New Zealand.

B ATTENDEES LIST

Initial	Name	Email	Accepted	Present
KJ	King James	james.king@pbworld.com	✓	Y
OY	Ogama Yoshio	ogama.yoshio@b3.kepco.jp	none	
PH	Perry Hofbauer	Perry.Hofbauer@AltaLink.ca	✓	Y
FS	Frank Sander	Sander.Franke@tennet.eu	none	
RM	Romain Migne	romain.migne@rte-france.com	✓	Y
AO	Amanda Olson	akolson@burnsmcd.com	✓	Y
AK	Andreas Kubis	andreas.kubis@tu-dortmund.de	✓	Y
CA	Chidinma (Chichi) Agwu	Chidinma.agwu@alstom.com	✓	Y
JH	J Hancock	jhancock@powerlink.com.au	none	
RB	Roy Besselink	Roy.Besselink@tennet.eu	none	
MZ	Matthew Zillmann	matthew.zillmann@gmail.com	✓	Y
AG	Andrey Gofman	gofman-av@so-ups.ru	✓	Y
TS	Timothy Shadrikov	pr3d37@gmail.com	✓	Y
JL	Jessica Lau	jlau@iso-ne.com	none	Y
WJ	Winodh Jayewardene	Winodh.Jayewardene@aecom.com	Declined	
P	Pieter	pieter@paranaibatrans.com.br	none	
RS	Rebecca Stewart	chairman@CIGRE.org.nz	none	Y
AB	Antonin Briard		Tentative	

AM	Arkady Makarov	makarov1955@list.ru	✓	
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C ACTION LIST

Ref	Action & Comments	Responsible & Due Date
Paris YM Meetings		
1	NGN to organise next 2 to 3 meetings.	KJ, 03/2015
2	Creation of YM section on the CIGRE Website, update expected at next meeting.	AK, 03/2015
3	Initial content of YM page to be discussed with CIGRE	AK, 03/2015
4	Initial content to be collated to provide to CIGRE	CA, 03/3015
Paris session 2016		
5	Meeting will be held next month to put forward names for team organising YM stand at 2016 Paris session.	KJ, 02/2015
6	Nominees will need to be provided by each YM group.	All, 02/2015
7	Decision to be made by mid to end of March	All, 03/2015
8	How to select nominees can be discussed during Proposal Call.	All, 03/2015
9	Progress report on ideas for Young Member Presentation Competition.	All, 04/2015
Student Members/ Opportunities for collaboration		
10	Confirmation required as to whether the capacity is there to invite International members to American's team webinar	RS, 03/2015
11	A mailing list will be put together and sent out for all member who wish to be kept up to date.	KJ, 03/2015
AOB		
	A list of benefits of being a member of the National CIGRE Young Member Group to be put together by each group.	All, 04/2015

D MINUTES & ACTIONS ARISING

1. Update from Paris meeting:

- 1.1. First meeting held 09/02/2015, the intention is hold one every 3 to 4 months. For the next 2 or 3 the UK NGN will chair and organise these meetings. The Australian team have offered to take on that role afterwards for 2 to 3 meetings. After that it would another YM group that volunteers will continue to chair so that a rotation with continuity can follow.
- 1.2. With respect to having a Young Member section on the main CIGRE website, Chris Jones advised Andreas that he is working on this issue. He requires approval from the main CIGRE office in paris, which will take a few more months. Phillipe Adam is also interested in having a young member part of the CIGRE website. Awaiting feedback from Phillipe about the possibility of this.
- 1.3. Who will be responsible for providing updates to the CIGRE? It was discussed that the best option is for CIGRE office to be in charge of that with alternating YM groups sending content which will be updated regularly. Andreas will be able to provide support but the task will need to be overseen by another YM member. Volunteer(s) needed please.
 - 1.3.1. Paris poster content to be sent round to collect and collate from different member groups.

2. **Paris Session 2016:**

- 2.1. In preparation for the next YM stand at the next Paris session a global team with a global project manager needs to be selected. Before the next YM meeting arrange a date in order for a short tele-conference so the members in the group can volunteers individual for the roles. These are I) Project Manager II) Participant for the overall organisation team. The initial tasks and any process can be listed during this call.
- 2.2. Due to the distance for the Australian team, they are highly unlikely to take on the role of project manager but are willing to be involved in meeting organisation and discussion set-up. Where possible Matthew Zillmann be able to assist especially as he is in the UK at the moment.

- 2.3. Proposal for nominees to be provided by the start of march which will then be distributed to all. Decision to be made by mid to the end of March. The possible dates on which to have the conference call shall be sent out by JK.
- 2.4. Young Member presentation competition
 - 2.4.1. Each YM group staging the competition and having a winner who will be able to participate in the Paris 2016 session
 - 2.4.2. Attending the Paris session would be the "prize" to each National winner. Within the country it would be up to the teams to decide how to judge the competition with advice given from German, Russian and French team who have held some form of competitions.

3. Student Members

- 3.1. UK And Germany have started integrating student members. One of the issues is how to administer including the students into the cohort. This issue is being looked into.
- 3.2. RNC happy to support student who took part in its competitions.
- 3.3. Promotion of the NGN is one of the points that is being looked at in the UK,
 - 3.3.1. Large conference webcasts/web conferences are one of the options being considered. The Australian team have offered to share invite other groups to take part in their web conferences.
- 3.4. From the American team, in march webinar links will be sent to all steering committee member who were in attendance to invite member to participate in the webinar. Prior to this Rebecca will confirm that the platform has the capacity for international members to take part without excluding their own members.

4. Arrangements for chairing/recording YM chair meetings

- 4.1. Mailing list to be set up of the entire YM members who are interested in staying in touch.

5. AOB

- 5.1. Finally a really good suggestion RNC of putting together a list of point on what the young Members/Professionals groups provide to its members was made. A list of these points will be provided and sent to Jessica. This can also be used for the YM page on the CIGRE website once it is set up.